

**Board Meeting Minutes  
December 8, 2014**

The Alabama Board of Home Medical Equipment met on Monday, December 8, 2014, at 345 Molton Street in Montgomery for the purpose of conducting Board business. Those in attendance were as follows: Lisa Wells, Chair; Wayne Lewis, Vice Chair; John Beard, Member; Kent Crenshaw, Member; Missy Fields, Member; Melissa Mann, Member; Bruce Ovitt, Member; Jonathan Temple, Member and Rhonda "Chris" Tidwell, Member. Not present were Dr. Fred Hunker, Member and Vernon Johnson, Member. Staff present were Paula McCaleb, Executive Director; Cameron McEwen, Assistant Attorney General; and Brandy Isenhour, Operations Manager (serving as Recording Secretary).

The meeting was called to order at approximately 10:16 a.m., with a quorum present, in the following members: Lisa Wells, Kent Crenshaw, Missy Fields, Melissa Mann, Bruce Ovitt, Jonathan Temple, and Chris Tidwell.

The meeting was advertised on the Board's web site, as well as the Secretary of State's web site, in accordance with the Alabama Open Meetings Act.

A motion was made by Chris Tidwell to accept the meeting Minutes from November 18, 2014, as presented. Missy Fields seconded the motion. The Chair called for a vote from the Board. Voting "aye" were Kent Crenshaw, Missy Fields, Melissa Mann, Bruce Ovitt, Jonathan Temple, and Chris Tidwell. Voting "nay" were none. The motion passed.

The Oath of Office was administered to Jonathan Temple.

John Beard joined the meeting in progress at approximately 10:26 a.m.

Wayne Lewis joined the meeting in progress at approximately 10:35 a.m.

A motion was made by Bruce Ovitt to enter into a contract with the Attorney Generals Office for legal services for the Board. Jonathan Temple seconded the motion. The motion passed unanimously. Voting "aye" were Wayne Lewis, John Beard, Kent Crenshaw, Missy Fields, Melissa Mann, Bruce Ovitt, Jonathan Temple, and Chris Tidwell. Voting "nay" were none. The motion passed.

A motion was made by Jonathan Temple to submit the three (3) separate Invitation to Bids (ITBs) that were presented with changes. Missy Fields seconded the motion. The motion passed unanimously. Voting "aye" were Wayne Lewis, John Beard, Kent Crenshaw, Missy Fields, Melissa Mann, Bruce Ovitt, Jonathan Temple, and Chris Tidwell. Voting "nay" were none. The motion passed.

A motion was made by Bruce Ovitt to authorize The Board Chair and Assistant Attorney General to make any legal changes needed with the ITBs to be submitted to the Department of Purchasing. Jonathan Temple seconded the motion. The Chair called for a vote from the Board. Voting "aye" were Wayne Lewis, John Beard, Kent Crenshaw, Missy Fields, Melissa Mann, Bruce Ovitt, Jonathan Temple, and Chris Tidwell. Voting "nay" were none. The motion passed.

A motion was made by Bruce Ovitt to tentatively set the next Board meeting date for January 16, 2015, for the purpose of reviewing Bids. The Chair called for a vote from the Board. Voting

“aye” were Wayne Lewis, John Beard, Kent Crenshaw, Missy Fields, Melissa Mann, Bruce Ovitt, Jonathan Temple, and Chris Tidwell. Voting “nay” were none. The motion passed.

The Chair announced that the next tentatively scheduled Board meeting would be held on January 16, 2015, at a place to be determined.

There being no further Board business, Bruce Ovitt made a motion to adjourn the meeting. The motion was seconded by Jonathan Temple. The motion passed unanimously and the meeting adjourned at 12:47 p.m.

Respectfully Submitted,

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Lisa Wells, *Chair*

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Paula McCaleb, *Executive Director*

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Wayne Lewis, *Vice Chair*

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Brandy L. Isenhour, Operations Manager  
(Serving as Recording Secretary)