

ALABAMA BOARD OF HOME MEDICAL EQUIPMENT

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MINUTES

Board Meeting

February 28, 2019

The Alabama Board of Home Medical Equipment met on Thursday, February 28, 2019, at the Board's office located at 2777 Zelda Road in Montgomery to conduct Board business. Board members in attendance were Ms. Lisa Wells (Board Chair), Mr. Andy Alvarez (member), Mr. Robert Beard (member), Mr. Jason Jones (member) and Mr. Don Jones (member). Board members not in attendance were Mr. Vernon Johnson (member), Mr. Kent Crenshaw (member) and Dr. Randall Lee Murphy Jr. (member). Others present were Mr. Keith Warren (Executive Director), Ms. Hope Childers (Board Administrator), Mr. Cameron McEwen (General Counsel), Mr. Dennis Trammell (Board Investigator) and Ms. Renee' Reames (serving as recording secretary).

The meeting was called to order at 1:46 p.m. by Ms. Wells, Board Chair, and a quorum was present. Public notice of this rescheduled meeting was advertised on the Board's web site at www.homemed.alabama.gov and published on the Secretary of State's web site at www.sos.alabama.gov, in accordance with the requirements of the Alabama Open Meetings Act.

Chairperson Wells presented the minutes from the August 21, 2018 Board meeting for the Board's approval. A copy of the minutes was provided to the Board members prior to the meeting. Mr. Beard made a motion to accept the August minutes as presented. The motion was seconded by Mr. J. Jones and unanimously approved by the Board, with none voting "nay." (Minutes available for viewing in the Board's Official Book of Minutes and on the Board's website).

Chairperson Wells indicated that she had no new business report as Board Chairperson.

Mr. Warren presented the Executive Director Report, which included financial activities by the Board for the period ending December 31, 2018. Also reported were the total number of active licensees and the number of inspections conducted during FY 2019, along with number of complaints received (report available for viewing in the Board's Official Book of Minutes). Mr. Warren introduced Mr. Dennis Trammell, one of two Investigator/Inspector for the Board.

Mr. J. Jones made the motion to approve the financial report as presented. The motion was seconded by Mr. D. Jones and unanimously approved by the Board, with none voting "nay."

Ms. Childers presented the Administrator's Report on activities performed by staff since the last Board meeting, along with a list of new licenses and companies inspected.

Mr. Beard updated the Board on ADMEA activities and indicated the annual meeting would be held in July.

Mr. McEwen presented the Legal Counsel Report to include an update on Internet sales of home medical equipment and stated that Amazon was receptive to the letter they received about CPAP being sold on the Amazon website.

Mr. Warren reported that the annual renewal of the Legal Services Contract was due and there were no changes from the current contract that expired September 2018. A copy of the new contract was provided to the members to review and Mr. Beard made a motion to approve the annual renewal of the Legal Services Contract with the Alabama Funeral Board for the services of Mr. McEwen. The motion was seconded by Mr. Alvarez and unanimously approved by the Board.

Chairperson Wells presented the list of proposed dates for the Board to meet in 2019. Mr. D. Jones made the motion to approve the following dates to conduct Board meetings in 2019: June 4th, August 20th and November 19th. The motion was seconded by Mr. J. Jones and unanimously approved by the Board.

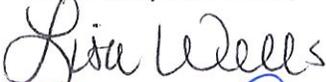
Chairperson Wells reported that annual election of Board officers was due. Mr. D. Jones nominated Ms. Wells as Board Chair and Mr. J. Jones as Board Vice Chair. The nomination was seconded by Mr. Alvarez. There were no additional nominations from the floor and the nomination for officers were unanimously approved by the Board.

Mr. Warren reminded the members about the Board Training scheduled March 1, 2019 at the State Capitol auditorium.

Chairperson Wells announced the next meeting date of the Board was scheduled Tuesday, June 4, 2019 at 10:00 a.m.

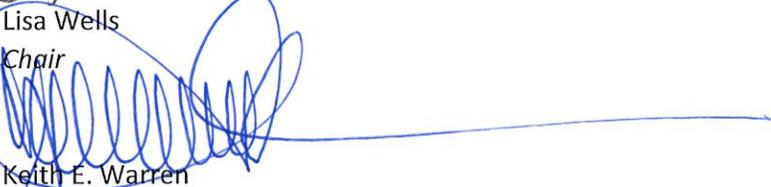
There being no further business, Chairperson Wells adjourned the meeting at 2:29 p.m.

Respectfully Submitted,



Lisa Wells

Chair



Keith E. Warren

Executive Director

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