

**Board Meeting Minutes
October 26, 2010**

The Alabama Board of Home Medical Equipment Services Providers met on Tuesday, October 26th, 2010, in Montgomery, Alabama at the Board office for the purpose of conducting Board business. Those in attendance were as follows: Mike Benefield, Chair; Lewis Fuller, Vice-Chair; Leigh Ann Matthews, Member; Mike Jones, Member; Diane Giddens, Member; and Jonathan Temple, Sr., Member. Also present were Paula Scout McCaleb, Executive Director; Dana Billingsley, Legal Counsel; and Patrick Woodham, Licensing Agent. Not present were John Beard, Member; Dr. Fred Hunker, Member; and Graham Sisson, Jr., Member.

The meeting was called to order at approximately 10:09 a.m., with a quorum present.

The meeting was advertised on the Board's web site, as well as the Secretary of State's web site, in accordance with the Alabama Open Meetings Act.

A motion was made by Leigh Ann Matthews to accept the meeting Minutes from August 24, 2010, as presented. Mike Jones seconded the motion, and the motion passed unanimously.

A motion was made by Leigh Ann Matthews to approve the proposed dates for the 2011 Board meeting calendar as follows: January 25th, April 26th, August 30th, and October 25th. Diane Giddens seconded the motion, and the motion passed unanimously.

A motion was made by Leigh Ann Mathews to form a Supplier Standards Committee consisting of Jonathan Temple, Sr., Leigh Ann Matthews, and John Beard. Jonathan Temple, Sr. seconded the motion, which then passed unanimously.

At approximately 10:52 a.m., Paula McCaleb and Patrick Woodham excused themselves from the meeting in progress for the Board to discuss and vote on the bids submitted in response to the Invitation to Bid for an Administrative Services Contract to provide administrative management and logistical support to the Board. Mike Benefield, Chair, turned the meeting over to Lewis Fuller, Vice-Chair, and excused himself from the meeting in order to take a call. The meeting proceeded, with a quorum of voting members still present.

Following a lengthy discussion, Mike Jones made a motion, based on the bid specifications, to accept Leadership Alliance, L.L.C. as the lowest responsible bidder, noting that there were clear omissions from the bid submitted by American Financial Services, LLC, which failed to address a number of the specific requirements set forth in the Invitation to Bid. The motion was seconded by Leigh Ann Matthews. The motion passed with the following members voting aye: Lewis Fuller, Mike Jones, Diane Giddens, Leigh Ann Matthews, and Jonathan Temple.

At approximately 12:00 p.m., Paula McCaleb and Patrick Woodham rejoined the meeting, following the review and vote on the Administrative Services Contract. Mike Benefield resumed Chairmanship at this time upon his return to the meeting.

A motion was made by Leigh Ann Mathews to nominate Lewis Fuller as Chair. Mike Jones seconded the motion, which passed unanimously.

A motion was made by Diane Giddens to nominate Mike Jones as Vice-Chair. Jonathan Temple, Sr. seconded the motion, and the motion passed unanimously.

There being no further Board business, a motion was made by Mike Jones to adjourn the meeting. Diane Giddens seconded the motion, and the motion passed unanimously, the time being approximately 12:37 p.m. The Chair announced that the next meeting would be held January 28th, 2010, in the Montgomery Board Office.

Respectfully Submitted,

Mike Benefield, Chairman

Lewis Fuller, Vice Chair

Paula McCaleb, Executive Director

Patrick Woodham, Licensing Agent and serving as Recording Secretary