

HME Board Minutes

Special Meeting

11:00AM – CST

March 5, 2025

With proper and required notice having been provided to the Alabama Secretary of State's Office along with posting on the websites of the Alabama Secretary of State and the Alabama Board of Home Medical Equipment the meeting was held on Tuesday, March 5, 2025, at 60 Commerce Street, Suite 1440, Montgomery, Alabama. The meeting has been called to order at 11:02 a.m. by Chairman Jason Jones.

A quorum was established and maintained; the following Board members were present:

Jason Jones

Robert Beard

Jennifer Weathers

Michael Hadden

Ashley Lauderdale

Dr. Danielle Powell

Don Jones

Lisa Wells – via Zoom

Also present was Claire Austin, Executive Director, Will Parker, Administrative Support, Darrell Tatum, Investigator, and Hunter Sims, Board Legal Counsel.

After reading the agenda that was emailed prior to the meeting, the motion to approve the agenda was made by Michael Hadden and seconded by Dr. Powell. The Board unanimously approved the agenda. After reading the minutes, there was a motion made by Michael Hadden and seconded by Ashley Lauderdale to approve the minutes. The Board unanimously approved the minutes.

The Board Chair Jones thanked Lisa Wells for her 12 years of service the Board. Jones discussed the upcoming ADME meeting that week. Austin will keep the Board abreast of any movement and outreach to legislators. Chairman Jones noted that they will monitor and activate outreach

Austin gave the executive director's report to the Board stating that the State auditors were still in the office and emailing requests and items for the audit and Sunset review of the Board. The

Examiner's office began a Sunset Review of the Board in early February in addition to the four year Legal Audit. Austin stated that we need to have two consumer members on the Board that the auditors mentioned this to her during this audit. Austin stated she's working on this matter with the Governor's' appointment office.

Will Parker presented the Financial Report and the performance update with a detailed status on the finances of the board. Parker stated the board had a cash balance of \$442,298.00, and said that we are in good financial shape, healthy and streamlined.

The board legal counsel, Hunter Sims from the Attorney General's office stated that we are awaiting the bids from the purchasing office, and that we will be given them once the time period has ended next week.

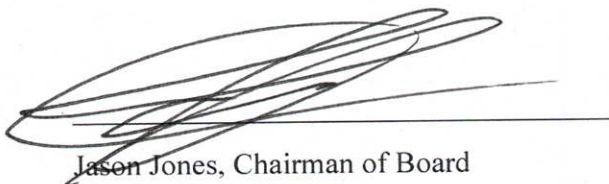
The board discussed the inspections and inspector Darell Tatum, the discussion was regarding the random inspections for the board, and payments to a retired state employee.

Under old business, Austin discussed with the Board, the Educational Outreach RFP for a firm will be due the following week. Austin stated that the Education Outreach Committee consists of board members Jennifer Weathers, Robert Beard, and Don Jones. would meet during the middle of April to review and grade the vendors and select the top three to present before the Board in hopefully early May.

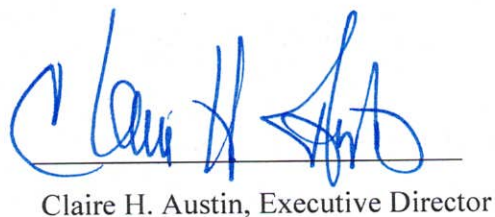
Jason Jones said with no further business before the board, Robert Beard made the motion to adjourn, and Dr. Powell seconded the motion to adjourn the board unanimously voted in favor of adjourning at 12:31pm.

The next meeting was scheduled for Tuesday, Mandate TBD due to the RFP 2025.

The Education Outreach Committee plans to meet in mid-April at 10:00 am to review proposals in the Shelby County area in Mr. Michael Hadden's office conference room.



Jason Jones, Chairman of Board



Claire H. Austin, Executive Director
